

## **DISTRICT ONLY – AFFIDAVIT PREPARATION INSTRUCTIONS**

GIVE THIS PACKET TO THE PERSON WHO WILL BE PREPARING THE DISTRICT ONLY TOURNAMENT AFFIDAVITS. Please follow the instructions precisely. Do not bring or send a book that you know will not pass.

### **GENERAL INSTRUCTIONS:**

- All documentation relating to each tournament team must be organized in a 3-ring binder.
- Binders will be checked and verified and then given back to the League President.
- The Team Manager is responsible for taking the binder to each game and turning it into the tournament director at the start of each game.

There are 3 basic sections to the Tournament Affidavit book.

1. Affidavit/Roster Section
2. Player Section
3. Manager and Coach Section

As in prior years, for District Only Tournaments, no Boundary Maps or Residency Documentation is required.

### **BINDER ORGANIZATION**

#### **ORDER OF THE BINDER:**

- Outside cover
  - Prepared cover with league name and division of play
- Front inside pocket
  - Computer generated affidavit in the front left binder pocket.
- In the binder rings
  - Player sheet protector
    - Medical Release form
    - Any waivers if applicable
  - Manager/Coach sheet protector
    - First sheet protector
      - JDP background print out
      - A copy of their drivers' license or other government issued ID behind background check.
    - Second sheet protector
      - Diamond Leader certificate
      - Abuse Awareness certificate

**OUTSIDE COVER:** Clearly mark the League name and Division of play on the front of the notebook. EX. \_\_\_\_\_ League, District Tournament, 9u Year Old Baseball. Make sure you are naming the binder with the appropriate name of the tournament. EX. 8U Coach Pitch Softball (the district does not have a “Pee Wee” Tournament

**LEFT INSIDE POCKET:** Place the computer generated copy of the affidavit in the left inside pocket. Only computer generated affidavits will be accepted. Handwritten will be NOT accepted.

- This must be signed by the League President and Manager.
- Copied single sided and stapled

## **BINDER RINGS:**

### **PLAYER SECTION:**

- In the front of the sheet protector, place the player’s Medical Release Form
- Repeat the process for every player—You should have one sheet protector for every member on the team.
- Put the player’s sheet protector in order of oldest to youngest. Player number 1 on the affidavit should match the player in the first sheet protector of the binder.

### **MANAGER/COACH SECTION:**

Each manager and coach listed on the Affidavit will have Two (2) sheet protectors. Four items are required for each manager and coach: a copy of the completed background check, copy of driver’s license or other government-issued identification, a copy of the complete Diamond Leader program certificate, and a copy of the complete Abuse Awareness for Adults program certificate.

- In the front of the sheet protector place the completed JDP Background Check. Then behind the Background Check, place a photo copy of their Driver’s License.
- In the second sheet protector, place the completed certificate for the Diamond Leader Course. Then behind the completed certificate for the Diamond Leader Course, place the completed Abuse Awareness course
- The manager sheet protector should be first, followed by the coaches. They should be in order as listed on the affidavit.

**A separate set of instructions will be provided for International All-Star Affidavit books. DO NOT use these instructions for International All-Star affidavits, as the requirements differ significantly.**

**SEE AFFIDAVIT BELOW (2 pages)**

**Texas District 13 Little League  
Special Games Tournament Team Eligibility Affidavit  
Baseball and Softball**

**Minimum roster size requirement: 9U BB= 10 PW CP= 10**

<b>Name of League</b>		
<b>Division of Play (check one)</b>	<input type="checkbox"/>	<b>9 Year Old Baseball</b>
	<input type="checkbox"/>	<b>Baseball- 7 Year Old Coach Pitch</b>
	<input type="checkbox"/>	<b>Baseball- 8 Year Old Coach Pitch</b>
	<input type="checkbox"/>	<b>Softball- 7 Year Old Coach Pitch</b>
	<input type="checkbox"/>	<b>Softball- 8 Year Old Coach Pitch</b>
<b>Number of players on team</b>		
<b>Manager's Name</b>		
<b>Cell Phone</b>		
<b>Coach #1 Name</b>		
<b>Cell Phone</b>		
<b>Coach #2 Name</b>		
<b>Cell Phone</b>		
<b>Coach #3 Name</b>		
<b>Cell Phone</b>		

By my signature below, I certify that the players have met residency requirements and have met the minimum participation requirements to be eligible for tournament play (as defined by Little League Baseball, Incorporated).

<b>League President's Signature</b>	
<b>Manager's Signature</b>	

**Texas District 13 Little League  
Special Games Tournament Team Eligibility Affidavit  
Baseball and Softball**

List the players in order from oldest to youngest.

	<b>Player name</b>	<b>Date of Birth</b>
<b>1.</b>		
<b>2.</b>		
<b>3.</b>		
<b>4.</b>		
<b>5.</b>		
<b>6.</b>		
<b>7.</b>		
<b>8.</b>		
<b>9.</b>		
<b>10.</b>		
<b>11.</b>		
<b>12.</b>		
<b>13.</b>		